



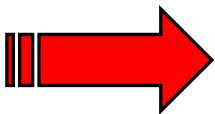
How to Prepare for an Energy Audit

Dear Home Owner:

I would like to thank you for selecting Henningesen Inspections (HI) for your home's energy audit. You are taking the correct first step in reducing your energy bills and carbon emissions. We start each audit by taking a few minutes to meet with you to discuss your priorities regarding the audit and to let us describe the steps of our audit. Also, we encourage you to participate with us in the audit process. This will give you great insight into your home's energy dynamics.

There are a few bits of information that will help in the process, which you can compile before the audit:

- 1) Copies of all utility bills for at least the last 12 months.
 - a. Electric bills usually have the last 12 months KWH usage on each bill.
 - b. Oil or Propane deliveries: Date and quantity of delivered. You may need to call your oil or propane supplier for this information.
- 2) If possible, we would like to reference any construction documents, plans, etc. you may have on the house. This will help us establish the square footage and volume of the home. If you don't have we will measure the building.
- 3) Year home was built
 - a. Year each addition was added.
- 4) Any information on the appliances will be helpful:
 - a. Furnace or boiler
 - b. Hot water heater
 - c. Refrigerator
 - d. Washer
 - e. Dryer



ALL WOOD STOVE AND/OR FIREPLACE FIRES MUST BE COMPLETELY EXTINGUISHED PRIOR TO STARTING THE AUDIT. WE RECOMMEND ALLOWING ALL FIRES TO BURN OUT FOR 24 HOURS BEFORE THE DAY OF THE AUDIT.

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